

# **REGULATIONS of the Claudelands Bowling Club (Inc.)**

## **Contents**

### **Board Responsibilities**

- 1.1 Powers
- 1.2 Committees
- 1.3 Finance-sponsorship
- 1.4 President
- 1.5 Vice-President
- 1.6 Secretary
- 1.7 Treasurer

### **Committees**

- 2.1 Membership Development
- 2.2 Match
- 2.3 Events Management
- 2.4 Property, Grounds & Buildings
- 2.5 Greens & all playing surfaces
- 2.6 Marketing
- 2.7 Finance

### **General**

- 3. Etiquette
- 4. Dress-Code
- 5. Code of Conduct
- 6. Playing Entitlements

**Disciplinary Regulations** (adopted from Bowls New Zealand and attached in Appendix)

**Reviewed /Revised June 2022**

## **1. Board Responsibilities**

**1.1** Decides policy subject to the Club Constitution and Regulations, the direction of General Meetings and in particular shall have the specific power to:

- (a) Control, manage or expend the funds of the Club, including power to invest or otherwise deal with any such funds not currently required, borrow or raise such sums of money, and to incur such liability on behalf of the Club as it may think necessary or expedient in the furtherance of the objects or purposes of the Club.
- (b) Appoint from its own Members or otherwise such Committees as it may from time to time deem necessary or proper. The President, or if absent, the Vice-President, shall be *ex-officio* a Member of every such Committee.
- (c) Engage, appoint, or remove green-keepers and other employees or contractors, define their duties and powers and fix and determine their salaries, remuneration and emoluments, subject to the rates of payments stated in clause 17.3 (n) in the Constitution.
- (d) Waive, reduce or remit subscriptions.
- (e) Notify members of any changes made to these Club Regulations and give them time (10 days) to respond before the changes are ratified.

**1.2 Committees** which attend to routine matters are appointed by the Board after the Annual General Meeting. Committees have power to co-opt as deemed necessary.

**1.3 Finance** - Only the Board may contract on behalf of the Club sums greater than \$2000. Any member so doing without such authority, may be held personally liable for any such commitment. Apart from any delegated financial authorities specifically approved by the Board, the purchase of services and supplies is to be controlled by the appropriate Chairperson.

**1.3.1 Sponsorship Officer** – to be directly responsible for sponsorship, assist with fund raising opportunities for the Club, and to be overall responsible to the Treasurer.

- (a) To investigate sponsorship opportunities from the commercial business sector;
- (b) To liaise with the Treasurer and the Convenor of the Match Committee, to ensure adequate funds are generated for the annual Club programme;
- (c) Formulate sponsorship proposals and ensure sponsorship requirements are met;
- (d) To produce follow up literature to sponsors in the form of thank you letters, possible press coverage, in order to encourage ongoing relationships;
- (e) Where necessary co-ordinate a Committee, and or volunteers to help seek sponsorship through personal contact.

## **1.4 President**

### **1.4.1 President's Role**

The President shall preside at all Board meetings, preserve order and take care that the proceedings are conducted in a proper manner.

- a) Chair of all Annual and Special Meetings, and is, *ex officio*, a member of all Committees;

- b) Officiates at all functions and welcomes new Members and visitors;
- c) Represents the Club on formal occasions;
- d) Prepares an Annual Report for submission at the Annual General Meeting;
- e) Promotes the image and interests of the Claudelands Bowling Club;
- f) Responsible for forward planning;
- g) Responsible for Club Management.

#### **1.4.2 President as Chair of Board.**

- (a) Determine that the meeting is properly constituted and a quorum is present;
- (b) Inform himself/herself as to the business and objects of the meeting;
- (c) Preserve order in the conduct of those present;
- (d) Confine discussion within the scope of the meeting and reasonable limits of time;
- (e) Decide whether proposed motions and amendments are in order;
- (f) Formulate for discussion and decision questions which have been moved for the consideration of the meeting;
- (g) Ascertain the sense of the meeting by:
  - i) putting relevant questions to the meeting and taking a vote thereon;
  - ii) declaring the result;
  - iii) causing a poll to be taken if duly demanded.
- (h) Deal with the record or minutes of the proceedings;
- (i) Adjourn the meeting where prevailing circumstances justify that cause;
- (j) Declare the meeting closed when its business has been completed.

#### **1.5 Vice-President**

- (a) Assists the President in every way;
- (b) Shall assume all duties of the President in the event of the President's inability to perform the duties of the office because of absence or ill health;
- (c) The Vice-President shall assume the office of President should that office be vacated;
- (d) Advises the President on matters relating to strategic planning of the Club;
- (e) Fulfils such other powers and duties as the Board may determine;
- (f) Liaises with club captain and member welfare officers.

#### **1.6 Secretary**

- (a) Responsible for keeping minutes of General and Board Meetings and prepares agendas for same. Attends to all correspondence; posts on Club Noticeboard a list of Members of the Board, Officers and Committees; helps the President co-ordinate administrative and business affairs of the Club; and annually completes a Master Membership List concerning resignations, deaths and new Members;
- (b) Has custody of the Common Seal and all Club records. Notes renewal date of any Lease, distributes notices of monthly meetings and minutes of prior meeting to Board Members and makes available to each Member, notices of Annual General Meetings together with a copy of the Annual Report and financial statement;
- (c) Responsible for distribution of communiques to members;
- (d) Maintains a Club inventory;
- (e) Performs other duties and special assignments as requested by the President;

- (f) Checks that the Club Honours Board is kept up to date;
- (g) From time to time, as may be required, the Board may appoint an Assistant Secretary to assist the Secretary and/or prepare a candidate for future office as Secretary.

## **1.7 Treasurer**

The Treasurer shall manage the recording and analysis of all Club financial data in proper records of account and regularly report in terms of Board Policy on the State of the Finances of the Club.

Specifically the Treasurer will:

- (a) Act as Chairperson of the Board Finance Committee;
- (b) Maintain a register of members and allocate the annual subscription as set by the Board to each member in accordance with Board Policy in respect to the classification of members and their classification's subscription amount;
- (c) Manage the banking of all cash received;
- (d) Manage the payment of all creditor accounts in terms of Board policy on ordering and expenditure approval and payment authorisation;
- (e) Manage invoicing of all debts and collectables;
- (f) Prepare and forward the annual returns of the Club;
- (g) Prepare an annual Budget planning and Annual Accounts planning;
- (h) Prepare an Annual Consolidation of Committee Budget;
- (i) Prepare the Annual Financial Report for inclusion in the Club Annual Report;
- (j) Manage the review of the Annual Financial Report by the Club Financial Reviewer;
- (k) As part of the Annual Budget process forecast
  - Subscription revenue
  - Interest revenue
  - Sundry income
  - Administrative expenditure
  - Insurance expenditure
  - Affiliation fee expenditure.

Generally the Treasurer will:

- a) Perform such other duties as are required under the Governing Documents;
- b) Perform special projects as determined by the Board or the Club President.

## **2. Committees' Responsibilities**

### **2.1 Membership Development Committee**

The Convenor of the Member Development Committee is appointed by the Board following the Annual General Meeting. The role may be shared.

Where a convenor is not a Board member, a nominated Board member will be appointed to liaise with the Convenor(s).

### **2.1.2 Committee Members**

The Committee shall be made up of representatives of the various sub committees or groups who work within the Membership Development Committee.

### **2.1.3 The Committee shall have responsibility for the following functions:**

- Membership acquisition;
- New members (other than junior members);
- Junior members;
- Membership retention & development;
- Social activities.

### **2.1.4 Membership Acquisition Sub-Committee:**

**Objective:** To promote club membership

**Activities (may include)**

- Publicity to attract new members;
- Conduct open days to attract new members;
- Extend invitations to clubs or groups to especially organised 'fun' bowls events e.g. Business House, Corporate Events;
- Implement campaigns to attract school student and other young people to bowls;
- Organise introductory bowling opportunities for potential new members.

### **2.1.5 New Members' Sub-Committee:**

**Objective:** To manage the successful integration of potential new members into the Club mainstream.

**Activities**

- Assist potential new members with completion of membership form;
- Ensure updated Information Packs for distribution to potential members are available;
- Arrange name badge and appropriate welcome when advised of new members;
- Ensure an up to date Welcome Pack for new members is issued;
- Refer new members to the Junior membership sub-committee for mentoring and coaching.

### **2.1.6 Junior Membership Sub-Committee:**

**Objective:** To manage the successful integration of new members into the Club.

**Activities**

- Ensure new members are made aware of club facilities;
- Introduce new members to coaches and coaching programme;
- Provide information about access to club facilities, playing programme, Board- and Sub-Committee organisation, uniforms;
- Ensure new member is aware of system of playing opportunities, entry into championships, tournaments, roll ups and Club Days;

- Encourage participation at their desired level;
- Establish a network of resource personnel to give reliable support and guidance to newer members;
- Consider a buddy programme.

#### **2.1.7 Membership retention and development Sub-Committee:**

**Objective:** Provide such appropriate support for individual members that they will value their membership of our Club and gain satisfaction from their involvement.

##### **Activities**

- Ensure members are made aware of club facilities and their responsibilities;
- Through impromptu and informal meetings maintain personal contact with individual Club members;
- Help members understand how to express concerns;
- Ensure that any personal concerns expressed by members are appropriately addressed, and that feedback is provided to those members who expressed these concerns;
- Ensure through liaison with Coaching convenor that members obtain on-going coaching as appropriate;
- encourage and facilitate individual members to participate in Club programmed activities.

#### **2.1.8 Social activities Sub-Committee:**

**Objective:** Improve membership morale and interaction by efficiently organising Club social events approved by the Board

##### **Activities**

- Advise the Membership Convenor of proposals for Club social events;
- Obtain a budget for organising Club social events approved by the Board;
- Publicise and promote membership participation in approved social events;
- Organise and MC approved social events within budget, ensuring that members attending have an enjoyable experience;
- Record and report on the organization of Club social events so that successful ideas are retained.

#### **2.1.9 Coaching Sub-Committee**

The Board shall:

- Appoint a Coaching Sub-Committee Convenor. The role may be shared.
- Appoint a Board member to liaise with the Convenor(s).

**Objective:** To develop a programme that will train prospective new members in the basics of the game and provide coaching programmes to upgrade the playing skills of established players.

##### **Activities**

- Seek out and arrange the training of appropriate members as instructors and coaches in game skills;
- Provide instruction for prospective new members in the basics of playing the game;
- Provide remedial coaching for established players who may be damaging the greens or who, through increasing disability, may need coaching assistance

- to maintain their standard of play;
- Ensure that coaches have basic first aid knowledge and provide the necessary training for the coaches and regularly update their skills.

## **2.2 Match Committee**

The Convenor of the Match Committee is appointed by the Board following the Annual General Meeting.

Where a convenor is not a Board member, a nominated Board member will be appointed to liaise with the Convenor (s).

**Objective:** To implement a playing programme that meets the varying competitive needs of all bowlers.

### **2.2.1 The responsibility of the Convenor shall be to:**

- prepare an 'Action Plan' that facilitates the smooth administration of Match Committee operations;
- prepare the annual Club Programme in time for it to be approved by the Board and be published in the Club Handbook;
- conduct and control all Club competitions subject to The Laws of the Sport of Bowls;
- settle disputes that may arise in accordance with the Constitution;
- oversee the functions of all Match Sub-Committees;
- report regularly to the Board about the delivery of the Club Programme.
- As part of the Annual Budget process
  - Forecast Expenditure items
  - Submit Expenditure Forecast to Club Treasurer

### **2.2.2 Club Championships**

- The Match Committee shall:
  - take full control of all Club Championship events;
  - make the draws required for play, prepare charts, appoint tournament officials, record results, see that games are played on any date set.

### **2.2.3 Club Open Tournaments**

- The Match Committee shall:
  - have full control of all open Club Tournaments subject to any directions of the Board;
  - prepare tournament charts, make the draw for play, appoint Umpires, keep such records as may be required and arrange prizes and prize giving;
  - liaise with the Open Tournament Secretary in the organisation of entries to Open Tournaments.

### **2.2.4 The Open Tournaments Secretary shall:**

- be responsible for receiving and recording entries from other clubs
- liaise with the Open Tournament organisers regarding tournament entries.

### **2.2.5 Club Trophy and Other Events**

The Match Committee shall:

- prepare competition charts, make the draw for play, appoint Umpires, keep such records as may be required and arrange prizes and prize giving.

### **2.2.6 Roll Up Organiser(s) shall:**

- Liaise with the Match Convenor;

- Be responsible for organising roll ups and arranging prizes and prize giving when appropriate.

### **2.2.7 Club Days – The Match Convenor shall:**

- Ensure that Club Days are programmed for weekends when there are no Club Championships.
- Identify Club Day Managers to be responsible for organising Club Days and arranging prizes when appropriate.

### **2.2.8 Selectors**

- The Match Committee Convenor or nominee shall coordinate the role of selectors;
- Selectors shall be appointed by the Match Committee convenor and will be responsible for the selection and organisation of Club representative teams; Selectors will be expected to:
  - Observe and evaluate the playing performances of Club members at all levels;
  - Select appropriate teams for authorised competitions;
  - Advise team members of their selection, dates, times and the location of the competitions in which they are entered;
  - Report to the Match Committee convenor on the results achieved by Club teams in competitions.

### **2.2.9 Umpiring Sub-Committee**

The Board shall:

Appoint an Umpiring Sub- Committee Convenor. The role may be shared.

Appoint a Board member to liaise with the Convenor(s).

**Objective:** To ensure that all competitions are run fairly and in accordance with the laws of the game.

### **Activities**

- All qualified coaches and measurer's are to be invited to open meetings;
- Seek out and arrange for the training of umpire prospects to meet the needs of the Club;
- Provide umpiring services at all Club Open tournaments and at Club Championship competitions as appropriate to ensure these tournaments are run fairly and in accordance with the rules of the game;
- Conduct sessions and use club communication networks to educate Club members in the rules of the game;
- Provide the Centre with umpiring services as appropriate;
- Convenor to liaise with and report to a member of the Board.

### **2.3 Events Management Committee**

(a) The Convenor of the Events Management Committee will be appointed by the Board following the Annual General Meeting. The role may be held by a member outside the Board.

(b) As part of the Annual Budget process forecast

- Forecast Expenditure items
- Forecast revenue from Business House events
- Submit revenue and expenditure Forecast to Club Treasurer



**Objective:** To manage all non-trophy bowling events including corporate bowls

#### **Activities**

- Twilight bowls events
- Christmas function
- Retirement Villages tournaments
- Opening and Closing Days
- Community, including schools', bowls events
- Corporate hiring of facilities
- Liaison with and seeking sponsors

#### **2.3.1 House Sub-Committee**

The Board shall:

- Appoint a House Sub-Committee Convenor. The role may be shared.
- Appoint an Executive member to liaise with the Convenor(s).

**Objective:** To ensure the buildings meet health and safety requirements.

The House Committee to be responsible for the following:

- The setting out of tables and chairs in the main hall;
- The cleaning of all surfaces in the main hall;
- The cleaning of all toilet areas and fittings;
- Keeping the bowls storage room and foyer clean and tidy.

#### **2.4. Property, Grounds & Buildings Committee**

The Convenor of Property, Buildings & Grounds will be appointed by the Board following the Annual General Meeting. The roles may be combined or held by a member outside the Board.

Where a convenor is not a Board member, a nominated Board member will be appointed to liaise with the Convenor(s).

**The following Sub-Committees will be set up:**

- Grounds (other than greens)
- Buildings

#### **Reporting**

- A team leader will be appointed for each committee who will report to the nominated Board member.
- The committee convenors shall in conjunction with the team leaders prepare their annual budget requirements by 31st May each year, for presentation and acceptance by the Board Committee.

#### **2.4.1 Grounds Sub-Committee (other than greens)**

**Objective:** Ensure that the Club is attractive and appealing to visitors

The Grounds Sub-Committee to be responsible for the following:

- Mowing and cutting the edges of lawns around the greens and car park; (if not included in the contractor's schedule of duties)
- Gardening;
- Maintenance of grounds in good condition;
- Maintenance of exterior seating.
- As part of the Annual Budget process forecast
  - Forecast Expenditure items
  - Submit revenue and expenditure Forecast to Club Treasurer
- 

#### 2.4.2 Buildings Sub-Committee

**Objective:** Ensure that our facilities are appealing and available to the wider community.

The Buildings Sub-Committee to be responsible for the following:

- Repairs and maintenance to the interior and exterior of all buildings on site;
- Repairs and/or replacement of equipment and furniture within the buildings;
- Undertaking an annual stock take of plant, equipment and club house furniture by 30 June every year.
- As part of the Annual Budget process forecast
  - Forecast Expenditure items
  - Submit revenue and expenditure Forecast to Club Treasurer
- 

#### 2.4.3 Health & Safety Sub-Committee

**Objective:** To ensure that Claudelands Bowling Club is a safe environment for its members and visitors

Responsibilities

- Check and service all health and safety devices;
- Ensure first aid cabinet fully stocked;
- Maintain hazards register
- Monitor and keep incident/accident register

#### 2.5 Greens & all playing surfaces

**Objective:** To provide quality greens

- A paid contractor (or contractors) will perform the green keeping duties required as set out in an Agreement between the contractor (s)and the Club;
- The contractor will be responsible to a designated convenor;
- The contractor will basically maintain the playing area and ditches in a proper state of cultivation, management, repair, order and condition, in accordance with approved methods of green keeping husbandry and management, so as to keep the same in good heart, order and condition.

The Greens Committee to be responsible for the following:

- To assist the green keeper in maintaining the playing areas and ditches in good condition;
  - To provide backup in the green keepers absence and appoint a deputy to the green keeper;
  - Keep abreast with the requirements of the green keepers programme and current methods of turf management;
  - Be familiar with the basic requirements for the use of fertilisers and sprays;
  - Comply with the club health and safety policies;
  - Undertaking an annual stocktake of plant, equipment and materials by 30 June every year.
- As part of the Annual Budget process forecast
    - Forecast Expenditure items
    - Submit revenue and expenditure Forecast to Club Treasurer

## **2.6 Marketing Committee**

The Convenor of Marketing will be appointed by the Board following the Annual General Meeting. The role may be combined or held by a member outside the Board.

Where a convenor is not a Board member, a nominated Board member will be appointed to liaise with the Convenor(s).

**Objective:** To promote Claudelands Bowling Club as the Club of choice in Kirikiriroa Hamilton

### **Activities**

- Maintain and develop website and social media as tools for the promotion of bowls and our Club
- Manage online data storage of Club documents, policies etc.
- Prepare and display promotional material from sponsors during tournaments
- Photos of club activities, members' achievements etc.

## **2.7 Finance Committee**

The Convenor of the Finance Committee is the Club Treasurer.

**Objective:** To ensure the Club funds are managed prudently and the Board is kept well informed of the Club's financial position with regular reporting.

### **Activities:**

- Monitor club funds
- Prepare and pay accounts
- Manage investments
- Prepare and monitor budgets
- Oversee sponsorship and corporate incomes

- Prepare accounts for auditing
- Produce monthly reports on financial position and accounts for payment for the Board

## **General**

### **3. Etiquette**

Bowling etiquette is a code of behaviour that all bowlers adhere to both on and off the green. First and foremost bowlers should remember the old adage, "Do unto others as you would like others to do unto you."

#### **3.1 Game etiquette**

- Always wear your name tag;
- Address one another by their given names;
- Begin and end each game with a handshake (unless health reasons preclude this);
- Be a gracious winner and a good loser;
- Opposing leads should facilitate play by handing the mat and jack to each other, as convenient;
- Be ready to step to the mat and play when it is your turn;
- Possession of the mat is yours only until your delivered bowl comes to rest;
- Distractions such as loud noises or conversation, visible movement of players, objects or shadows, impact of kicked bowls, should be avoided while a bowler is on the mat preparing for delivery;
- Bowlers should fairly share the task of removing bowls after completion of an end;
- Bowlers should give the skip their loyal support and comply with directions;
- Avoid straying on to neighbouring rinks when changing ends;
- Do not walk up the rink in front of the player who has just delivered the last bowl to be played before the change over. Not only is this discourteous but against the Laws of the Game;
- Do not interfere with the head until the result has been agreed;
- Do not interfere with the measurer;
- Do not drop your bowls onto the green. Ensure that your delivery is not causing scuff marks or otherwise damaging the green;
- Mobile phones should not be used on or around the greens;
- All bowlers should be familiar with the Laws of the Game.

#### **4. Dress-Code**

The following statement is inserted in the Club Programme and Player Information booklet:

##### **4.1 Club uniform to be worn:**

- for all club championship and trophy events unless otherwise stated on the entry form;
- when representing the club in pennants, Inter club, Open tournaments or events above club level.

Team managers are reminded of the requirement for all team members to be uniformly attired in accordance with *Regulation 11.2 (Bowls NZ Domestic Regs)*.

**4.2** Occasions when mufti may be worn include:

- All Club roll-ups;
- Twilight events;
- Club competitions as advised.

**4.3** Club uniform is required for Opening and Closing Days and Club Days.

**4.4** The Board may relax the dress code for selected domestic competitions. Notification of any such directive shall be made in the Conditions of Play at the time entries are called for.

**4.5 Footwear:** Flat (heel-less) shoes or sandals may be worn. Soles may be of a non-slip material with a slightly abrasive surface. Footwear that will damage the greens will not be accepted. *Regulation 11.2 (Bowls NZ Domestic Regs)*

**4.6 Club uniform** as specified in the Club Regulations.

**Regulation Update September 2017**

Club uniform comprises club shirt, royal blue jerkin, royal blue/navy trousers (for women); navy blue trousers/shorts (for men).

For inclement weather royal blue/navy jackets and royal blue/navy track pants. For the time being white over trousers and jackets are acceptable.

**5. Code of Conduct**

All players wishing to play in any Claudelands Bowling Club event must accept these conditions.

**5.1 Objectives**

- To state plainly the way in which players who play in club events are expected to conduct themselves and the consequences of any breach of the expected standards of behaviour;
- To ensure that all players are aware of the standards expected and the consequences of breaching those standards.

**5.2 General**

- This Code of Conduct is to be followed on all occasions and in all places where the player can be seen to be a member of the Claudelands Bowling Club.

**5.3 Player Obligations**

**15.3.1 In Competitions the player must:**

- Maintain a high standard of sportsmanship and fair play at all times;
- Always play to the best of their ability and where appropriate to perform as part of a team;
- Abide by the Laws of the Game, its Regulations and the Conditions of Play specified by the Controlling Body;
- Respect and accept without question any ruling given by duly appointed officials;
- Maintain an attitude of respect and politeness towards opponents.

**5.3.2 On All Occasions the player must:**

- Abide by the requirements of the Club as to dress code;

- Refrain from any behaviour, including comment on social media, which might reflect unfavourably on the game, or which might bring any other player or official into disrepute;
- Refrain from discriminatory practices based on race, religion, ethnic background or towards special ability/disability bowlers;
- Respect the tournament officials, volunteers, officers, members and staff of any Club at which the event is being, or has been, played.

## **6. Playing Entitlements**

**6.1 Full Playing Members:** All Playing Members including Full Playing Life members shall be entitled to:

- all the playing and other privileges and advantages of membership of the Club;
- full or limited use of the Club's green or greens, as determined by the Board and as otherwise limited by the Bowls New Zealand Regulations and the Centre Regulations;
- hold office in the Club;
- speak and vote at General Meetings of the Club;
- enter into any bowling competition, tournament, or match held by the Club in accordance with any specific rules for the competition, tournament, or match; and
- if selected, represent the Club in competitions, tournaments, and matches.

**6.2 Associate:** All Associate Members must be Full Financial Playing members of a bowling club affiliated to Bowls NZ. They shall be:

- entitled enter into any applicable bowling competition (except Club Championships), tournament or match held by the club.
- ineligible for selection to represent the club in outside competitions.
- entitled to attend General Meetings of the Club but ineligible to vote.
- granted speaking rights at General meetings of the Club at the discretion of the Board or person chairing the meeting.

**6.3 Student Members** must be under 19 years of age on October 1 of the current season. They shall be entitled to:

- full or limited use of the Club's green or greens, as determined by the Board and as otherwise limited by the Bowls New Zealand Regulations and the Centre Regulations;
- speak and vote at General Meetings of the Club;
- enter into any bowling competition, tournament, or match held by

the Club in accordance with any specific rules for the competition, tournament, or match; and

- if selected, represent the Club in competitions, tournaments, and matches.

**6.4 Limited Playing Members** shall:

- be entitled to such privileges and advantages of membership of the Club as determined by the Board;
- be entitled to play in approved bowls events within the boundary of the physical club subject to the restrictions outlined in Rule 2.1 (CBC Constitution);
- not be entitled to participate in club, centre or national events that progress to a centre or national championship;
- not be entitled to participate in any event at any other bowling club;
- be entitled to hold office in the Club; and
- be entitled to speak and vote at General Meetings of the Club.

**6.5 Non-Playing Members** including Non-Playing Life Members and Social Members shall be entitled to:

- such privileges and advantages of membership of the Club as determined by the Board;
- hold office in the Club; and
- speak and vote at General Meetings of the Club.

**6.6 Casual Members** as outlined in Rule 2.1 (CBC Constitution):

- people who participate in any bowling event or competition held by or at the Club who are not Playing Members or Non-Playing Members.